



Organized for Success for Middle School



Life Skills

Organization and Habits combine to powerfully leverage a student's time, consequently raising grades and lowering stress. Introduce your Middle School student to both with this 4-day course.

Special Notes: A high school version of this course is also available on the same dates at 1:00 PM Eastern Time.

Course Description: Students who "own" their own schedule make life better for themselves and others. By implementing solid systems of organization, while building good habits, students can better utilize their time. This improves their grades, as well as their relationships with others. Stress is reduced for both parent and student when good habits combine with a clear system. This course gives the resources and instruction for a Middle Schooler to seize this opportunity.

Prerequisites: None

Course Outline:

Day 1 ~ Assessing Your Schedule
Timing Activities
Class Times vs Study Blocks
Other Activities
Spreadsheet Basics
Day 2 ~ Setting Up Your Calendar
Life Balance
Color Coding
Normal vs Anomalies
Digital Calendar Basics
Day 3 ~ Tracking Your Assignments/Tasks
Minding Requirements
Checking Grades
Self Discipline & Self Control
Day 4 ~ Maintaining Your System
It all depends on YOU
Daily Maintenance
Weekly Updates
Semester Change-Overs

Course Materials: Learning to Learn: Strengthening Study Skills & Brain Power by Gloria Frender, ISBN-13: 978-0865306073 (revised edition, <https://amzn.to/3rSjd57>) OR ISBN-13: 978-1629500003 (the earlier edition)
This book is a supplement to this course and only certain portions will be assigned, yet utilizing other parts of this book is highly recommended prior/post this course.

Online: Google Resources: Access to a Google Account.

Note: This can/should be shared with a parent.

Google Calendar is utilized as a resource. Other digital calendars can be used by students, but the instructions/examples will reference Google Calendar. A Google Sheet Template will be available to registered students.

Homework: Students should plan around 1 to 2 hours per day outside of class to review materials.

Registration Link: <https://homeschoolconnections.gosignmeup.com/public/Course/browse?courseid=3665>



Instructor:
Tammy Parker, BS

Suggested Grade Level: 6th to 8th grade

Suggested Credit: ½ semester credit

Lecture Days: Mon, Tue, Wed, Thu

Lecture Time: 11:30 AM Eastern (10:30 AM Central; 9:30 AM Mountain; 8:30 AM Pacific)

Duration: 45 minutes

Total Lectures: 4 Weekly

Significant Lecture Dates:

- Mon. 8/1/2022
First lecture
- Thu. 8/4/2022
Last lecture

Course Fee:

- \$47 if registered on or before 3/15/2022
- \$67 if registered on or after 3/16/2022
- Registration Closes 7/24/2022

Registration closes one week before the first day of class or when all seats filled. After that date, registrations are not guaranteed. There is a \$20 surcharge for late enrollments after the registration closes.